Leadership Lycoming

Since 1987

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A Program of the Williamsport/Lycoming Chamber of Commerce

Assignment: Attend a Board Meeting

Who: You, a member of the Leadership Lycoming Class of 2027!

What: Attend a board meeting, complete the questions listed on the attached page. Submit to Sydney at ssellers@williamsport.org

When: The assignment should be completed by January 31, 2027. However, you are strongly encouraged to attend a meeting as soon as possible! (Remember, some boards only meet on a quarterly or even semi-annually basis.)

Where: Your choice... However, if you are currently a member of one or more boards, please do not use one of these meetings to fulfill your assignment; choose a board which is new to you.

Why: For the initiate, to learn what happens at a board meeting. For the veteran, to gain a basis for comparison.

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If you are having difficulties finding a meeting to attend, please reach out!

When you have completed the assignment, please mail or email your completed form to Sydney Sellers at:

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ssellers@williamsport.org

Assignment: Attend a Board Meeting

Name: _____

I attended: _____ on _____
(Board meeting) (Date)

1. Was there an agenda?

2. If so, was it followed?

3. Were there action items; was voting required?

4. Was there good discussion, or was it just a rubber-stamp review?

5. Executive's Report – what was covered?

6. Committee Reports – were recommendations made to the full board for action?

7. Was there an Executive Session?

8. Was something accomplished, or was it a waste of time?

9. Were board members prepared?

10. Did board members participate in private sidebars?

11. Did you observe any "parking lot" discussions after the meeting?