## LYCOMING COUNTY SMALL BUSINESS RELIEF FUND GRANT & LOAN PROGRAM



## ECONOMIC & COMMUNITY GROWTH CORPORATION

The Williamsport/Lycoming Chamber of Commerce has established a pool of \$200,000 in funds that it will use to make grants and loans to small businesses that have been severely impacted by the Covid-19 pandemic. It is the intent of these funds to assist small business in restarting or getting back to full operations upon federal and state guidance. Small businesses with annual revenue not exceeding \$3,000,000 are eligible to apply. The money will be made available in a combination of grants and loans, with grants not exceeding \$2,000 and total assistance to a business not exceeding \$4,000. The loans will be for 2 years from signing and will be at 0% interest. Loan payments will begin 6 months from the loan origination date. Businesses must be located in Lycoming County. Applications will be reviewed as they are received and applicants will be accepted or denied on a rolling basis. Funds can be used for operational expenses including supplies/inventory, rent, utility bills, etc. as well as advertising, marketing, consulting, and training. Applications must include a list of proposed expenses grants will be spent on. Applications without a list of proposed expenses will be considered incomplete. Note, businesses applying do not need to be a Chamber of Commerce member and will not be expected to join should funding assistance be provided. Call 570-326-1971 with any questions on the program.

The information provided allows the Chamber of Commerce to evaluate your grant application

Company Name:	Year of Establishment: In Operation for at Least 1	
Address:	Year? 🗆 Yes 🗆 No	
City: State: PA Zip Code:		
Owner/CEO/President		
Name:	Minority-owned Tribal-owned	
Email:	Women-owned  Veteran-owned	
Phone:		
Industry     Retail     Restaurant/Food Business     Hospitality	Manufacturing Other:	
Has your business been affected by emergency public health protections in place and/or mandatory closure by Governor Wolf's order due to COVID-19?		
Amount of Emergency Grant Money Being Amount of Emergency Loan Money Being		
Requested: \$     up to \$2,000     Requested:	sted: \$ up to \$2,000	
COMPANY BACKGROUND		
Total Number of Full-time Employees Including Yourself as of 01/2020:	Number of Workers Laid Off Due to COVID-19:	
Business Structure:		
Company Description:		
Describe the company and its products/services.		
Economic Impact:		
Describe the effect of the public health crisis on the business and how allocated funds can help the business. Why funding is critical to this business?		

When did the impact start? Start Date://		
Please estimate your revenue impact comparing Q1 2019 to Q1 2020 :		
Additional comments about revenue impact:		
Likelihood of Permanently	□ High	Number of potential jobs lost?
Closing the Business?	□ Medium	Will this grant help retain jobs? If so, how many?
	□ Low	Has the company received any state, federal or other funding? If yes, please provide details.
EXPLANATION OF USE OF FUNDS		
Explain how funds will be used to help the business. This information can help the Chamber ensure that the expenses proposed are eligible for reimbursement. Applications without a list of proposed expenses will be considered incomplete. Include outstanding invoices, if possible.		
Allowable Expenses: Funding can be used towards traditional SRF expenses, such as advertising, marketing, consulting, and training. In addition, this emergency grant/loan can be used towards operational expenses, such as rent, supplies/inventory, utility bills, etc. Please consult with the Chamber if an expense is not on this list. Unallowable Expenses: Payroll cannot be reimbursed via this grant/loan program. Please direct all payroll needs to Small Business Administation, www.sba.gov/page/coronavirus-covid-19-small-business-guidance-loan-resources. The following expenses are not eligible: capitalized equipment, travel, office equipment, and computer software.		
		EMPLOYMENT INFORMATION
Average Salary (include tips):		
Benefits Paid:	□ Yes □ No	
What measures the company is already taking or trying to take to support employees during the pandemic?		
ADDITIONAL INFORMATION		
Has the company ever filed for bankruptcy? If yes, please explain.		
Currently, is the company facing any pending litigation or legal action? If yes, please explain.		
Has the company had any state compliance/regulatory issues within Pennsylvania or another state you are or have done business in? If yes, please explain.		
RETURN COMPLETED FORM		
	Email: sbrf@w	villiamsport.org Fax: 570-321-1209
	Mail: Williamsport/Lycomin	g Chamber of Commerce, 102 West Fourth Street, Williamsport PA 17701